

WESTERN FINGER LAKES SOLID WASTE MANAGEMENT AUTHORITY

MINUTES OF AUTHORITY MEETING

MONDAY, March 15, 2010

HELD: **Wayne County Courthouse**
 26 Church Street
 Lyons, New York

<u>Member</u>	<u>Present</u>	<u>Absent</u>
WAYNE COUNTY:		
Gary Borkhuis	X	
Ron Cody	X	
Susie Earl	X	
Robert Hutteman	X	
Robert Weichbrodt		X
YATES COUNTY		
Patrick Flynn	X	
Robert Multer	X	

CONSULTANTS PRESENT: Michael Howard

OTHERS PRESENT: Sharon Lilla, Marjorie Torelli, Neal Walters, Carol VanEnwyck

Chairperson Earl called the meeting to order at 4:55 p.m.

I. APPROVE AUTHORITY MEETING MINUTES

Resolution #10-14 – Approve January 25, 2010 Meeting Minutes

Mr. Hutteman moved, Mr. Borkhuis seconded and the Authority unanimously

RESOLVED, that the minutes for the Western Finger Lakes Authority Board meeting of January 25, 2010 be hereby approved as distributed.

II. BILLS AND STATEMENTS

Resolution #10-15 – Bills and Statements

Mr. Borkhuis moved and Mr. Cody seconded, and the Authority unanimously

RESOLVED, that the attached list of bills and statements (invoice register) for services are approved and the Treasurer is authorized to make payment.

III. CHAIRPERSON'S REPORT

There was no Chairperson's report.

IV. TREASURER'S REPORT

The January through February 2010 Revenue and Expense Reports were previously distributed.

V. PUBLIC EDUCATION/PUBLIC RELATIONS REPORT

Ms. Torelli informed Board members that 50 of the smaller recycling boxes were given to Kelly school in Newark. They plan to use the boxes to collect water bottles, and use the money for charity donations.

VI. RECYCLING COORDINATOR'S REPORT

A discussion was held regarding purchasing hybrid recycling trucks. There should be a fuel savings by using hybrid trucks.

VII. OFFICE MANAGER'S REPORT

Ms. VanEnwyck informed Board members that the 2009 audit is scheduled to begin on March 17, 2010.

VIII. ADMINISTRATOR'S REPORT

Resolution #10-16 – Purchase Blue Boxes

After discussion, Mr. Hutteman moved, Mr. Borkhuis seconded and the Authority unanimously approved Resolution #10-16.

RESOLVED, that the Authority authorize and direct the Administrator to order 500 Blue Boxes from Norseman at a cost of \$5.55 per Blue Box to include plate cost and shipping, with a total cost not to exceed \$2,775; and be it further

RESOLVED, that the cost of the blue boxes will be paid by adjusting the following line items:

Increase:	
Fund 11 – Wayne County IPC - Acct #3051 (Equipment)	\$2,775.00
TOTAL:	\$2,775.00
 Decrease:	
Fund 11 – Wayne County IPC - Acct #3064 (Bobcat #2)	\$1,000.00
Fund 11 – Wayne County IPC - Acct #4910 (Facility Miscellaneous)	\$ 500.00
Fund 11 – Wayne County IPC - Acct #4920 (Facility Rental)	\$ 500.00
Fund 11 – Wayne County IPC - Acct #4930 (Facility Maintenance)	\$ 775.00
TOTAL:	\$2,775.00

Resolution #10-17 – SEQR Negative Declaration – HHW Cleanup Day

After discussion, Mr. Multer moved, Mr. Cody seconded and the Authority unanimously approved Resolution #10-17.

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law, Chapter 43-B of the Consolidated Laws of New York, as amended (the "SEQRA Act") and the regulations adopted pursuant thereto by the Department of Environmental Conservation of the State, being 6 NYCRR Part 617, as amended (the "Regulations"), the Western Finger Lakes Authority (the "Authority") desires to determine whether the following action may have a "significant effect on the environment" (as said quoted term is defined in the SEQRA Act and the Regulations) and therefore require the preparation of an environmental impact statement: An action which includes conducting a household hazardous waste, pharmaceutical, tire and electronics collection and clean up day (the "Project"); and

WHEREAS, to aid the Authority in determining whether these activities may have a significant effect on the environment, the Authority Administrator prepared a Short Environmental Assessment Form (the "SEAF"), a copy of which is on file in the offices of the Authority; and

WHEREAS, the Authority has examined the SEAF in order to make a determination as to the potential environmental significance of the Project; now, therefore, be it

RESOLVED, as follows:

1. Based upon examination of the SEAF, and based further upon the Authority's knowledge of the area surrounding the Project and such further investigation of the Project and its environmental effects as the Authority has deemed appropriate, the Authority makes the following findings with respect to the Project:
 - (a) the Project consists of those components described in the first "Whereas" clause of this resolution; and
 - (b) there are no known potentially significant impacts on the environment other than those noted in and addressed and/or mitigated by the Authority as set forth in the SEAF.
2. Based upon the foregoing investigation of the potential environmental impacts of the Project and considering both the magnitude and importance of each environmental impact therein indicated, the Authority makes the following findings and determinations with respect to the Project:
 - (a) the Project constitutes an Unlisted Action (as defined in the Regulations); and
 - (b) the Project will not result in any large and important impacts and, therefore, is one which will not have a significant effect on the environment, and the Authority will not require an environmental impact statement with respect to the Project; this determination constitutes a negative declaration for the purposes of the SEQRA Act; and
3. A copy of the negative declaration shall be filed in the Offices of the Authority and shall be available for public review.

Ms. Lilla provided Board members with a truck maintenance summary describing routine maintenance on the recycling trucks that is currently being done internally.

Mr. Howard provided a brief overview of the Public Authorities Reform Act of 2009, which was recently adopted by New York State legislation. A mission statement for the Authority should be developed and adopted before March 31, 2011.

Mr. Howard will provide a detailed analysis of the changes for the Governance Committee at its next meeting.

Mr. Howard noted that each Board member is required to sign an Acknowledgement of Fiduciary Duties and Responsibilities in the form attached to these minutes stating duties and responsibilities will be performed to the best of his/her abilities.

Ms. Lilla gave Board members a summary of the Authority's Capital Program 2010 – 2014. Because a five year capital plan needs to be updated every year, it was suggested that this be part of the agenda for the next Authority meeting.

IX. OTHER BUSINESS

With no further business to discuss, Mr. Flynn moved and Mr. Borkhuis seconded that the meeting be adjourned. The meeting was adjourned at 5:40 p.m.

Respectively submitted,

Carol E. VanEnwyck
Office Manager

ATT: Bills and Statements
Acknowledgement of Fiduciary Duties and Responsibilities Form